**Letwell Parish Council**

**Minutes of Council Meeting**

**Extra Ordinary meeting**

**Held on 6th July 2021 at 4 Barker Hades Road Letwell.**

**Councillor’s present:** Cllr Nettleship (Chair), Cllr Straw, Cllr Sharpe,

**Clerk:** Rebecca Thompson

**Others Present:** None.

**Public Participation:** None present.

**202101 Apologies for absence:** Cllr Bell, Cllr Biggins

**202102 Declarations of interest:** None

**202103 To confirm receipt and approval of the Parish Council Standing Orders:**

Resolved: All Approved

**202104 To confirm receipt and approval of the following:**

1. Publication Scheme Policy
2. Financial Regulations
3. Letwell Parish Council Risk Assessment
4. Code Of Conduct
5. Complaint’s procedure
6. Privacy Policy.

Resolved: Approved by all, proposed by Cllr Nettleship, Seconded by Cllr Sharpe.

**202105 To approve the Clerk’s contact.**

Resolved: Approved by all- Proposed by Cllr Nettleship, Seconded by Cllr Sharpe.

**202106 Clerk’s update:**

**\*** It was discussed and agreed that the clerk would book the contractor to cut the bushes on Ramper Road, if his schedule allows then to book for the 1 st of September or there abouts**.**

**\*** The clerk advised she would contact RMBC to request that the road markings be repainted on the corner of Ramper road as it meets Barker Hades.

**\*** The clerk agreed to write to the resident on Church Lane and request that they remove the pile of soil/ building materials on the footpath outside their property.

\* It was agreed that the clerk would request an inspection of the damaged tree on the junction of Church Lane.

**202107 To discuss the Annual Budget.**

Resolved: It was agreed by all that this would be deferred until Autumn.

**202107 To exchange information and receive member’s reports.** None given**.**

**202108 Date of next meeting and items to be included on the agenda:** Council resolved to meet on Monday the 24th August at 7:30 pm in the Village Hall.

There being no further business the meeting closed at 8pm.

Signed and dated........................................................................